



GREYFRIARS

an inspiring community

Greyfriars Kirk- Concert / Event Caterer

Greyfriars Kirk hosts many concerts and events throughout the year ranging from orchestral and choral concerts to exhibitions and lectures. All of these events are made possible by the valued commitment of our volunteers.

Role of Volunteer Caterer

Usually the concerts/ events take place in the evening. Although start times are variable, a 2.5 hour commitment is necessary from around 19:00. A twenty minute interval usually takes place half way through a concert and refreshments are served.

Responsible to: Duty Manager

Purpose of the Post

To assist the Duty Manager to ensure catering is undertaken professionally and safely.

Principle Accountabilities

1. To assist with serving teas/ coffees at the interval using disposable tableware.
2. To place cold drinks in the choir/ session rooms for performers.
3. To handle tea/ coffee money.
4. To be based in the kitchen and to follow the instructions from the Duty Manager. Responsibilities also include:
 - Assisting disabled patrons
 - Assist with the setting up of the kitchen before the event and tidying up after the event

Special Skills

Must have confidence to deal with members of the public.

Must be able to handle money.

Must have a friendly and welcoming manner and excellent communication and interpersonal skills.

No prior experience necessary as full training will be given.

To apply for this voluntary role, contact Steve Lister, Operations Manager via email at outreach@greyfriarskirk.com or on 0131 225 1900.